

Capital Improvement Fund Grant Form

Form Preview

Waikanae Community Board Capital Improvement Fund Grant Form

* indicates a required field

Applicant Details *

First Name

Last Name

Organisation (if applicable):

Address *

Address

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.

Daytime phone number *

Email *

Have you applied for funding before from the Waikanae Community Board? *

If so, please list when and how much

Are you GST Registered? *

Yes

No

If yes, and your application is successful, you will be required to provide a GST invoice before your grant can be paid.

Are you an incorporated society? *

Yes

No

How did you hear about the Capital Improvement Grant?

Capital Improvement Fund Grant Form

Form Preview

Attach the following files:

- 1.A bank deposit slip, for direct credit payment if application is successful.
- 2.Supporting information that will help your application.
- 3.A current Certificate of Incorporation if an incorporated society.
- 4.Simple business plan
- 5.Copy of the organisation's annual accounts

In addition to the above, for grant requests over \$5,000:

Applicants are expected to provide files with:

- 1.Total projected project costs
- 2.Total amount raised by the organisation to date
- 3.Expected revenues and sources
- 4.Total amount requested
- 5.Contingencies and
- 6.A process for managing any identified risks for the project.

Supporting documentation *

Attach a file:

A minimum of 1 file must be attached.

Please attach all the files listed above that are relevant to your application.

Proof of Bank Account, for direct credit payment if application is successful *

Attach a file:

This must be a bank deposit slip or a screenshot of the bank account number.

Declaration

- I certify that the information provided above is accurate